

MINUTES

BOARD OF EDUCATION • ROOSEVELT, NEW YORK

ROOSEVELT UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • NASSAU COUNTY

www.rooseveltufsd.org

PLANNING MEETING

ROOSEVELT MIDDLE SCHOOL

THURSDAY, NOVEMBER 7, 2013

3:00 pm (Meeting convenes with anticipated adjournment into Executive Session)

5:00 pm (Meeting convenes in Public Session)

"The mission of the Roosevelt Union Free School District is to educate the whole child to excel, thereby ensuring achievement for all. "Failure is Not an Option"

The Planning Meeting of the Roosevelt Union Free School District Board of Education was held on Thursday, November 7, 2013 at the Roosevelt Middle School, 335 E. Clinton Ave., Roosevelt, NY 11575.

I. CALL TO ORDER

The Board of Education Meeting was called to order by Vice President Alfred Taylor at 4:21 pm.

II. DETERMINATION OF QUORUM

The following members of the Board were present:

Alfred T. Taylor, Vice President
Wilhelmina Funderburke, Trustee
Willa Scott, Trustee

The following members of the Board were NOT present:

Robert Summerville, Board President
Robert Miller, Trustee
Lenore Pringle, District Clerk

The following School Administrators were present:

Dr. Deborah L. Wortham, Superintendent of Schools
Ronald Grotzky, Interim Assistant Superintendent for Human Resources and Professional Development
Marilyn Zaretsky, Assistant Superintendent for Secondary Education
Marnie Hazelton, Assistant Superintendent for Elementary Education
Lyne Taylor, Assistant Superintendent for Business and Operations

The following School Administrators were NOT present:

Dr. Lauber, Assistant Superintendent for Transition and Finance

I. APPOINTMENT OF DISTRICT CLERK PRO-TEM

- a. **BE IT RESOLVED**, that the Board of Education hereby appoints Alma Smith as District Clerk, pro-tem at the rate of \$30.81 an hour *not to exceed* \$200.26 for November 7, 2013 Planning Meeting.

MOTION BY: W. Scott

SECOND BY: W. Funderburke

YEA: 3NAY: 0ABSTAIN: 0

MOTION PASSED

II. MOTION TO CONVENE IN EXECUTIVE SESSIONTIME: 4:23pm

For the purpose of discussing the following:

- Matters of personnel concerning “the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.”

MOTION BY: W. Funderburke

SECOND BY: W. Scott

YEA: 3NAY: 0ABSTAIN: 0**III. CALL TO ORDER**TIME: 5:35 pm**IV. MOTION TO RECONVENE IN REGULAR SESSION**

MOTION BY: W. Scott

SECOND BY: W. Funderburke

YEA: 3NAY: 0ABSTAIN: 0**V. PLEDGE OF ALLEGIANCE****VI. SUPERINTENDENT’S REPORT**

- a) External Audit for Fiscal Year Ended 6/30/13 – Deans Archer & Company
- b) The Early Years Institute – Dr. Dana Friedman, President
- c) Ulyssas Byas Elementary School – Ms. Angela Hudson

VII. RESOLUTIONS FOR ACTION *pages 5-12*

- A. Organizational Items**
 - 1. Out of State Conference
- B. Curriculum and Instruction**
 - 1. Scholarship Fund
 - 2. Consultant Service Agreement
- C. Business**
 - 1. Budget Transfers
 - 2. AIG Requests for Approval and Transfer
 - 3. External Audit for Fiscal Year Ended June 30, 2013
- D. Human Resources & Professional Development**
 - Schedule A - Certified Staff Resolutions
 - Schedule B - Classified Staff Resolutions
 - Schedule C - Extra Duty Staff Stipends
 - Schedule E - Substitute Teacher Recommendations
 - Schedule F - Adult/Continuing Education Resolution/EPE

VIII. RESOLUTIONS FOR DISCUSSION *pages 13-26*

- A. Organizational Items**
 - 1. Approval of Board Minutes
- B. Curriculum and Instruction**
 - 1. Approval of Committee on Special Education Minutes
 - 2. Consultant Service Agreement
 - 3. Out of State Conferences
- C. Business**
 - 1. 2014-2015 Budget Calendar
 - 2. Treasurer's Report
 - 3. Warrants
 - 4. Claims Audit Report
 - 5. Budget Amendment
 - 6. Extra-Classroom Activity Account Report
 - 7. Cash Receipt from Athletic Game
- D. Human Resources & Professional Development**
 - Schedule A - Certified Staff Resolutions
 - Schedule B - Classified Staff Appointments
 - Schedule C - Extra Duty Staff Stipends
 - Schedule D - Certified Staff Tenure Recommendations
 - Schedule E - Substitute Teacher Recommendations
 - Schedule F - Adult/Continuing Education Resolution/EPE

IX. QUESTIONS/COMMENTS FROM THE PUBLIC ON ITEMS ONLY

At this time, the public is given the opportunity to address the Board of Education on **Action Items** only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board **once**, for a maximum of **three (3) minutes**.

RESOLUTIONS FOR ACTION**A. ORGANIZATIONAL ITEMS****1. OUT OF STATE CONFERENCE**

- a. **BE IT RESOLVED** that upon the recommendation of the Superintendent, the Board of Education hereby approves the out of state professional development conference, **2013 National Alliance of Black School Educators' Convention** for Dr. Deborah L. Wortham to be held in Detroit, Michigan on Thursday, November 15, 2013 and Friday, November 15, 2013. Total expenses not to exceed \$1,005.00.

Appropriation in Budget Code: A1240.406-09-0000

**MOTION BY: W. Funderburke SECOND BY: W. Scott YEA: 3
NAY: 0
ABSTAIN: 0**

MOTION PASSED

B. CURRICULUM AND INSTRUCTION**1. SCHOLARSHIP FUNDS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves **The Robert L. Stevenson aka Robert Miller Jr. Memorial Scholarship Fund** proposal from Roosevelt Board of Education Trustee Robert Miller Sr. The first scholarship award, in the amount of \$500.00, will be presented during the 2013-2014 school year.

**MOTION BY: W. Scott SECOND BY: W. Funderburke YEA: 3
NAY: 0
ABSTAIN: 0**

MOTION PASSED

2. CONSULTANT SERVICE AGREEMENTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the contract between **Alternative Tutoring, Inc.** and the Roosevelt UFSD to provide special education services while students attending Friends of Bridges program as per the recommendation of the Committee on Special Education during the 2013-2014 school year. **Funding not to exceed \$5,000.00.**

Appropriation in Budget: A2250.467-09-0000

**MOTION BY: W. Funderburke SECOND BY: W. Scott YEA: 3
NAY: 0
ABSTAIN: 0**

MOTION PASSED

(continued Curriculum and Instruction)

**BLOCK VOTE b, c and d*

- b. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Memorandum of Understanding between **The Comprehensive Adolescent Pregnancy Prevention Program (CAPP)** at Planned Parenthood of Nassau County and the Roosevelt UFSD to provide classroom presentations, student support services and referrals during the 2013-2014 school year at no cost to the District.
- c. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Memorandum of Agreement between **The Long Island Crisis Center** and the Roosevelt UFSD to provide classroom presentations, student support services and referrals during the 2013-2014 school year at no cost to the District.
- d. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves **Virtual Enterprises International** and its associates to provide instructional, staff and technology support for the 2013-2014 school year at no cost to the District.

MOTION BY: W. Funderburke SECOND BY: W. Scott YEA: 3
 NAY: 0
 ABSTAIN: 0

MOTION PASSED

C. BUSINESS**1. BUDGET TRANSFERS**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following budget transfers:

From Account #	Balance	Amount	To Account #	Amount	Purpose
A9020.800-09-0000	\$ 494,528.09	\$24,367.69	A9040.800-09-0000	\$24,367.69	Unanticipated Workers Compensation expenses
A2020.160-08-0000	\$ 204,487.04	\$15,000.00	A1430.469-09-0000	\$15,000.00	Temporary service expense
A2020.160-04-0000	\$ 38,879.77	\$10,000.00	A1430.469-09-0000	\$10,000.00	Temporary service expense
TOTAL	\$ 737,894.90	\$49,367.69		\$49,367.69	

MOTION BY: W. Scott SECOND BY: W. Funderburke YEA: 3
 NAY: 0
 ABSTAIN: 0

MOTION PASSED

(continued Business)

2. AIG REQUESTS FOR APPROVALS AND TRANSFERS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the AIG requests for \$139,260 and the transfer of AIG funds from **A2999-999-99-0AIG** to the following budget codes:

Budget Code	Item Description	Vendor Name	Amount
A2110.120-02-0AIG	Teacher Salaries		
A2110.120-04-0AIG	Teacher Salaries		
A2110.120-05-0AIG	Teacher Salaries		
A2110.120-07-0AIG	Teacher Salaries		
	or		
A2110.469-08-0AIG	Contractual Services	To be determined	
Total			\$139,260.00

Tabled: 11/7/2013 need Additional Information

MOTION TO TABLE

MOTION BY: W. Funderburke SECOND BY: W. Scott YEA: 3
NAY: 0
ABSTAIN: 0

MOTION PASSED

3. EXTERNAL AUDIT FOR YEAR ENDED JUNE 30, 2013

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the 2012-2013 External Audit Report from Deans Archer and Company.

MOTION BY: W. Funderburke SECOND BY: W. Scott YEA: 3
NAY: 0
ABSTAIN: 0

MOTION PASSED

D. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT

SCHEDULE A
CERTIFIED STAFF RESOLUTIONS

All fingerprint and background checks have been satisfactorily completed

***BLOCK VOTE i through vi**

1. CERTIFIED STAFF APPOINTMENTS

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment for the following certified staff members:

i.	Name	Miller, Janelle
	Appointment:	Probationary
	Position:	Elementary Teacher
	Certification:	Childhood Education 1-6/Professional
	Effective:	September 3, 2013
	Tenure date:	September 3, 2016
	Replaces:	Increased enrollment
	Location:	Washington Rose ES
	Salary:	MA Step 3 \$61,949.00

Ms. Miller is currently on the Preferred Eligibility List and has been serving in this position as a substitute teacher.

Appropriation in Budget: A2110.120-05-AIG2

ii.	Name:	Hawkins, Carl
	Appointment:	Leave Replacement
	Position:	Elementary Teacher
	Certification:	Childhood Education 1-6/Professional
	Effective:	September 4, 2013-December 20, 2013
	Replaces:	Mary Hewitt
	Location:	Ulysses Byas ES
	Salary:	MA Step 2 \$59,787.00 (pro-rated)

Mr. Hawkins is currently on the Preferred Eligibility List and has been serving in this position as a substitute teacher.

Appropriation in Budget: A2110.123-04-AIG2

iii.	Name:	Powell, Tamicko
	Appointment:	Leave Replacement
	Position:	Elementary Teacher
	Certification:	Childhood Education 1-6/Initial
	Effective:	October 7, 2013-June 30, 2014
	Replaces:	Cara Coleman
	Location:	Ulysses Byas ES
	Salary:	MA Step 2 \$59,787.00 (pro-rated)

Ms. Powell is currently on the Preferred Eligibility List and has been serving in this position as a substitute teacher.

Appropriation in Budget: A2110.123-04-AIG2

(continued Human Resources & Professional Development)

iv. **Name:** **Larios, Daniela**
 Appointment: Leave Replacement
 Position: Foreign Language Teacher
 Certification: Spanish 7-12/Initial
 Effective: October 21, 2013-December 20, 2013
 Replaces: Elsa Saenz
 Location: Roosevelt MS
 Salary: BA Step 1 \$53,309.00 (pro-rated)

Appropriation in Budget: A2110.130-07-AIG2

v. **Name:** **Notaro, Joseph**
 Appointment: Probationary
 Position: English Teacher
 Certification: English Language Arts 7-12/Initial
 Effective: October 28, 2013
 Tenure date: October 28, 2016
 Replaces: Natacha Vilceus
 Location: Roosevelt MS
 Salary: MA Step 4 \$64,342.00 (pro-rated)

Appropriation in Budget: A2110.130-07-AIG2

vi. **Name:** **McCauley, Allison**
 Appointment: Probationary
 Position: English Teacher
 Certification: English Language Arts 7-12/Professional
 Effective: November 25, 2013
 Tenure date: November 25, 2016
 Location: Roosevelt MS
 Salary: MA Step 7 \$70,370.00 (pro-rated)

This vacancy is a result of the abolishment of a reading teacher position as of June 30, 2013.

Appropriation in Budget: A2110.130-07-AIG2

MOTION BY: W. Scott

SECOND BY: W. Funderburke

YEA: 3

NAY: 0

ABSTAIN: 0

MOTION PASSED

(continued Human Resources & Professional Development)

SCHEDULE B
CLASSIFIED STAFF RESOLUTIONS

1. CLASSIFIED STAFF APPOINTMENTS

All fingerprint and background checks have been satisfactorily completed.

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following classified staff member:

i.	Name:	Beckett, Michael
	Appointment:	Probationary
	Position:	Supervising Security Aide
	Effective:	October 28, 2013
	Location:	Central Administration
	Probationary Period:	October 28, 2013-April 28, 2013
	Replaces:	Jeremiah Sumter
	Salary:	\$65,000.00

Funding Source: Title 1/F2110.161-14-0021

Tabled: 10/24/2013 need Additional Information

MOTION TO REMOVE FROM THE TABLE

MOTION BY: _____**SECOND BY:** _____**YEA:** _____**NAY:** _____**ABSTAIN:** _____

MOTION TO APPROVE

MOTION BY: _____**SECOND BY:** _____**YEA:** _____**NAY:** _____**ABSTAIN:** _____

(continued Human Resources & Professional Development)

SCHEDULE C
EXTRA DUTY STIPENDS FOR ALL STAFF RESOLUTIONS

All fingerprint and background checks have been satisfactorily completed.

1. EXTRA DUTY STIPENDS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individual for a **Coaching** position. Roosevelt High School winter sports are effective November 18, 2013-March 2, 2014.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Guido, Frank	Varsity Winter Track Head Coach	\$2,768.00

Appropriation in Budget: A2855.158-08-0000

MOTION BY: W. Scott

SECOND BY: W. Funderburke

YEA: 3

NAY: 0

ABSTAIN: 0

MOTION PASSED

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves **AMENDING** the stipends for the 6th period at the Middle School, approved on October 24, 2013 (Human Resources, Schedule C, Item 2a) to the following:

<u>Name</u>	<u>Period</u>	<u>Stipend</u>
Rafterman, Kenneth (Social Studies)	1.0	\$ 4,844.15
Giarraputo, Michael (Math)	0.5	\$ 6,787.12
Zinobar, Erica (Math)	1.0	\$11,957.45
Godfrey, Melissa (English)	0.5	\$ 1,507.64
McCauley, Allison (Christmas vacancy/ English)	1.0	\$14,074.00 (pro-rated)
Nicosia, Debra (Math)	0.5	\$ 7,834.16
Notaro, Joseph (Vilceus resignation/English)	0.5	\$ <u>331.76 (approx.)</u>
TOTAL		\$47,336.28

Appropriation in Budget: A2110.130-07-0000

MOTION BY: W. Funderburke SECOND BY: W. Scott

YEA: 3

NAY: 0

ABSTAIN: 0

MOTION PASSED

SCHEDULE E
SUBSTITUTE TEACHER RECOMMENDATIONS

1. SUBSTITUTE TEACHER RECOMMENDATIONS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following **substitute teacher** at the per diem rate of \$110.00:

Name

Lang, Karen

Appropriation in Budget: A2110.140-09-0000

MOTION BY: W. Funderburke SECOND BY: W. Scott YEA: 3
NAY: 0
ABSTAIN: 0

MOTION PASSED

****BLOCK VOTE a & b***

SCHEDULE F
ADULT/CONTINUING EDUCATION RESOLUTIONS/EPE

1. ADULT/CONTINUING EDUCATION RESOLUTIONS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individual for the **EPE Adult Education Program** for the 2013-2014 school year. The hourly rate for this position is the RTA contractual rate of \$38.05.

	<u>Name</u>	<u>Position</u>
i.	Mena, Adolfina	ESOL Teacher

Funding Source: EPE/F2340.150-14-1425

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby rescinds the appointment of the following individual for the **EPE Adult Education Program** for the 2013-2014 school year. This individual served no time and shall receive no compensation.

	<u>Name</u>	<u>Position</u>
i.	Benedith, Betsy	ESOL Teacher

MOTION BY: W. Scott SECOND BY: W. Funderburke YEA: 3
NAY: 0
ABSTAIN: 0

MOTION PASSED

RESOLUTIONS FOR DISCUSSION

A. ORGANIZATIONAL ITEMS

1. APPROVAL OF MINUTES

- a. **BE IT RESOLVED**, that the Board of Education hereby approves the minutes for the following dates:

October 10, 2013 - Planning Meeting

October 24, 2013 - Action Meeting

Move to:

Individual Agenda

B. CURRICULUM AND INSTRUCTION

1. APPROVAL OF COMMITTEE ON SPECIAL EDUCATION MINUTES

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Committee on Special Education Classification and Placement Report for the period of September 16, 2013 to October 15, 2013.

Move to:

Consent Agenda

2. CONSULTANT SERVICE AGREEMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Consultant Service Agreement between **Kim Marshall** and Roosevelt Union Free School District. Kim Marshall will perform the following services:

- i. Superintendent's Cabinet – Principal's Evaluation
- ii. Teachers – Teacher's Evaluation
- iii. Administrators – Teacher's Evaluation

Payment should not exceed \$1,000.00 for the 2013-2014 school year.

Appropriation in Budget Code: Title I/F2110.469-14-0021

Move to:

Consent Agenda

(continued Curriculum)

2. OUT OF STATE CONFERENCES

- b. **BE IT RESOLVED** that upon the recommendation of the Superintendent, the Board of Education hereby approves the out of state professional development conference, **2013 World Baseball Coaches' Convention** for Mr. Adam Stiles to be held in Uncasville, Connecticut on Thursday, January 19, 2014 through Saturday, January 11, 2014. Total expenses not to exceed \$378.00.

Appropriation in Budget Code: Title I/F2110.406-14-0021

Move to: Consent Agenda

- c. **BE IT RESOLVED** that upon the recommendation of the Superintendent, the Board of Education hereby approves the out of state professional development conference, **2013 Blueprint for Excellence National Conference** for Mr. Clyde Braswell, Ms. Sabrina Johnson-Watford and Ms. Catherine Beasley to be held in Orlando, Florida on Tuesday, December 10, 2013 through Friday, December 13, 2013. Total expenses not to exceed \$5,010.00

Appropriation in Budget Code: Title I/F2110.406-14-0021

Move to: Consent Agenda

C. BUSINESS**1. BUDGET CALENDAR**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the 2014-2015 Budget Calendar

Move to: Individual Agenda

2. TREASURER'S REPORT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Treasurer's Report for September 2013.

Move to: Individual Agenda

3. WARRANTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the warrants for September, 2013, as approved by the Claims Auditor.

FUND NAME	FUND	SEPTEMBER
General Fund	Fund A	\$2,020,751.17
Federal/State Grants	Fund F	\$ 494,338.71
Capital Projects	Fund H	\$ 94,360.28
Cafeteria	Fund C	\$ 9,982.48
Trust and Agency	Fund T & A	\$ 317,331.15
Debt Service	Fund V	No Payment Due
Academic Improvement Grant	Fund AIG 1	No Payment Due

Move to: Individual Agenda

4. CLAIMS AUDIT REPORT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Internal Claims Audit Report for August and September 2013.

Move to: Individual Agenda

5. BUDGET AMENDMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves amending the following appropriation in the 2013-2014 school budget in the amount of \$385.61. This amendment is funded by cash received from Target Corporation's 2013 "Take Charge of Education Program" to the Roosevelt Middle School.

Appropriation in Budget: A2850.466-07-0000

Move to: Consent Agenda

(continued Business)

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves amending the 2013-2014 budget by \$1,142,000 to allocate funds for Designs for Thinking International. This amendment is funded by \$900,000 from the insurance recovery accounted for in budget code V200 and \$242,000 carryover from 2012-2013 program, accounted for in the Fund Balance.

Appropriation Code	Appropriation Description	Budget Appropriation
A2110.150-09-TMAP	Certified Personnel	\$210,598.00
A2100.469-09-TMAP	Contractual /Professional Services	\$5,000.00
A2100.490-09-TMAP	BOCES Services	\$923,902.00
A2110.500-09-TMAP	General Supplies	\$5,000.00
TOTAL APPROPRIATION		\$1,142,000

Move to: Individual Agenda

6. EXTRA CLASSROOM ACTIVITY FUND

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Extra-Curricular Activity Balances for the quarter ending September 30, 2013.

CLUBS	BALANCE
Art	\$ 18.60
Centennial Ave. School	\$ 3,895.84
Citizens Advisory	\$ 83.60
8th Grade Advisor	\$ 2,886.29
9th Grade Advisor	\$ 840.65
10th Grade Advisor	\$ 997.48
11th Grade Advisor	\$ 959.17
12th Grade Advisor	\$ 2,187.07
Chorale Society	\$ 62.60
Dance	\$ 434.51
Drama/Theatre	\$ 98.60
Dads for Education	\$ 274.60
Family & Consumer Science	\$ 494.35
Future Business Leaders of America	\$ 129.60
Future Homemakers of America	\$ 348.11
National Honor Society (Senior High)	\$ 124.66
Peer Mediation	\$ 412.76
Pinch Hitters	\$ 1,616.84
Prekindergarten	\$ 5,505.68
Roosevelt High School	\$ 27.66
Roosevelt Middle School	\$ 963.77
Student Government	\$ 1,675.13
Student Government (Elementary)	\$ 288.91
Ulysses Byas	\$ 2,315.78
Washington Rose	\$ 7,316.93
Yearbook	\$ 32.29
Interest	\$ 18.38
Total	\$34,009.86

Move to: Individual Agenda

(continued Business)

7. CASH RECEIPTS FROM ATHLETIC GAME

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts funds in the amount of \$1,421.65. The funds are a result of cash generated from gate receipts at the October 26, 2013 Homecoming event. The funds will be used for athletic supplies or athletic field maintenance.

Appropriation in Budget Code: A2855.500-08-0000

Move to: Consent Agenda

D. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT**SCHEDULE A****CERTIFIED STAFF RESOLUTIONS**

All fingerprint and background checks have been satisfactorily completed.

1. CERTIFIED STAFF APPOINTMENTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Agreement by and between the Roosevelt UFSD and the Roosevelt Teachers' Association regarding **Varsity Lacrosse Stipends** for the 2013-2014 school year.

Move to: Individual Agenda

2. CERTIFIED STAFF LEAVE REQUESTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified staff leave requests:

i.	Name:	Lopez, Miriam
	Position:	School Counselor
	Location:	Roosevelt Middle School
	Reason:	Medical
	FMLA/Paid Leave:	October 3, 2013-October 9, 2013
	Unpaid Leave:	October 10, 2013-October 17, 2013

Move to: Consent Agenda

(continued Human Resources & Professional Development)

ii. **Name:** **Saenz, Elsa**
 Position: Foreign Language Teacher
 Location: Roosevelt Middle School
 Reason: Medical
 Unpaid Leave: November 20, 2013-January 4, 2014

Move to: Consent Agenda

iii. **Name:** **Rasmussen, Karl**
 Position: Science Teacher
 Location: Roosevelt High School
 Reason: Personal
 Unpaid Leave: October 16, 2013-December 2, 2013

Move to: Consent Agenda

iv. **Name:** **Hewitt Mary**
 Position: Elementary Teacher
 Location: Ulysses Byas ES
 Reason: Medical
 FMLA/Unpaid Leave: September 3, 2013-December, 2013 TBD

Move to: Consent Agenda

v. **Name:** **Brown, Valleri**
 Position: Teacher Aide
 Location: Washington Rose ES
 Reason: Medical
 FMLA/Paid Leave: September 3, 2013-October 8, 2013 (1/2 day)
 Unpaid Leave: October 8, 2013 (1/2 day)-October 9, 2013

Move to: Consent Agenda

(continued Human Resources & Professional Development)

SCHEDULE B
CLASSIFIED STAFF RESOLUTIONS

1. CLASSIFIED STAFF APPOINTMENTS

All fingerprint and background checks have been satisfactorily completed.

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following classified staff members:

i. **Name:** **Johnson, Michael**
 Appointment: Probationary
 Position: Custodian
 Effective: November 25, 2013
 Location: Roosevelt High School
 Probationary Period: November 25, 2013-May 25, 2014
 Reason: Open Vacancy
 Salary: Step 4 \$38,637.00 9 (pro-rated)

Appropriation in Budget: A1620.162-08-0000

Move to: Consent Agenda

ii. **Name:** **McKeithan, Charles**
 Appointment: Probationary
 Position: Cleaner
 Effective: November 25, 2013
 Location: Ulysses Byas ES
 Probationary Period: November 25, 2013-May 25, 2014
 Reason: Open Vacancy
 Salary: Step 4 \$37,851.00 (pro-rated)

Appropriation in Budget: A1620.162-04-0000

Move to: Consent Agenda

****MOTION TO AMEND and MOTION TO APPROVE AS ACTION ITEM***

iii. **Name:** **Aquino, Esther**
 Appointment: Probationary
 Position: Security Aide
 Effective: November 25, 2013 to November 12, 2013
 Location: Roosevelt MS
 Probationary Period: November 12, 2013-May 25, 2014
 Reason: Open Vacancy
 Salary: \$19.53 hourly/10 month position

Appropriation in Budget: A1622.160-09-0000

MOTION BY: W. Scott

SECOND BY: W. Funderburke YEA: 3

NAY: 0

ABSTAIN: 0

MOTION PASSED

MOTION BY: W. Scott

SECOND BY: W. Funderburke YEA: 3

NAY: 0

ABSTAIN: 0

MOTION PASSED

(continued Human Resources & Professional Development)

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individuals for **Substitute Cleaners (part-time)** at Roosevelt UFSD. The hourly rate for these positions is \$10.75.

Name

Green, Jacqueline
Jones, Rudy
Rice, David
Taylor, Florence
Williams, Brian

Appropriation in Budget: A1620.164-09-0000

Move to: Consent Agenda

2. CLASSIFIED STAFF LEAVE REQUESTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following classified staff leave requests:

i.	Name:	Battle, Diane
	Position:	Senior Typist Clerk
	Location:	Central Administration
	Reason:	Medical
	FMLA/Paid Leave:	August 12, 2013-October 9, 2013 (1/2 day)
	Unpaid Leave:	October 9, 2013 (1/2 day)-November 1, 2013

Move to: Consent Agenda

ii.	Name:	Kendrick, Lewis
	Position:	Cleaner
	Location:	Ulysses Byas ES
	Reason:	Medical
	FMLA/Paid Leave:	Intermittent Leave September 24, 2013-TBD

Move to: Consent Agenda

(continued Human Resources & Professional Development)

3. CLASSIFIED STAFF RETIREMENTS/RESIGNATIONS/TERMINATIONS

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent the Board of Education hereby approves the retirement of the following classified staff members:

i. **Name:** **Bell, Alma**
 Position: Typist Clerk
 Location: Ulysses Byas ES
 Effective: October 5, 2013

Move to: Consent Agenda

ii. **Name:** **Clark, Ethel**
 Position: Cleaner
 Location: Ulysses Byas ES
 Effective: October 18, 2013

Move to: Consent Agenda

- b. BE IT RESOLVED**, that upon the recommendation of the Superintendent the Board of Education hereby approves the termination of the following classified staff member:

i. **Name:** **Williams, Danny**
 Position: Security Aide
 Location: Roosevelt MS
 Effective: October 11, 2013

Move to: Consent Agenda

- c. BE IT RESOLVED**, that upon the recommendation of the Superintendent the Board of Education hereby approves the resignations of the following classified staff members:

i. **Name:** **Johnson, Michael**
 Position: Substitute Cleaner (part-time)
 Location: District-Wide
 Effective: November 24, 2013

Move to: Consent Agenda

ii. **Name:** **McKeithan, Charles**
 Position: Substitute Cleaner (part-time)
 Location: District-Wide
 Effective: November 24, 2013

Move to: Consent Agenda

(continued Human Resources & Professional Development)

SCHEDULE C**EXTRA DUTY STIPENDS FOR ALL STAFF RESOLUTIONS**

All fingerprint and background checks have been satisfactorily completed.

1. EXTRA DUTY STIPENDS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individual for **School Sports Supervision** for the 2013-2014 school year. The individual listed below is included in an available pool and is not guaranteed employment. Supervisors will be selected as needed and at the discretion of the Athletic Director. The stipend for this position is the RTA contractual rate of **\$32.43 per hour**.

Name

Jones, Connell
McGhee, Rhoderick

Appropriation in Budget: A2855.159-07 or 08-0000**Move to: Individual Agenda**

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified staff members for **Elementary Curriculum Specialists** for the 2013-2014 school year. The stipend is the RTA contractual rate of \$3,954.00.

Name

Pagnotta, Julia
Wagner, Angela
Newman, Chekeshia
Henry, Valerie

Position

English
English
Math
Math

Appropriation in Budget: A2110.120-02 or 04-AIG2**Move to: Individual Agenda**

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individual for **Translator and Interpreter** for the Roosevelt UFSD. The individual will be selected as needed according to district needs, at the discretion of the ESL-Bilingual and Language K-12 Coordinator. The stipend for this position is the RTA contractual rate of \$38.05. Total not to exceed 10,000.00 hours.

Name

Gelin, Leticia

Funding Source: Title III or Bilingual/F2110.160-14-0293 or 0635**Move to: Individual Agenda**

(continued Human Resources & Professional Development)

- d. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following individual as **Liberty Partner Site Coordinator**. The stipend for this position is the RTA contractual hourly rate of \$38.05. Total not to exceed \$5,000.00.

Name
Mott, Vivian

Funding Source: Liberty Partnership/T2110.150-14-8320

Move to: Individual Agenda

- e. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individual for a **Coaching** position. Roosevelt MS winter sports are effective November 18-March 21, 2014.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Nguyen, Tuan	Middle School Wrestling Head Coach	\$3,231.00

Appropriation in Budget: A2855.158-07-0000

Move to: Individual Agenda

- f. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individual for a **Basketball Volunteer Coaching** position:

Name
Gabaud, Ebene

Move to: Individual Agenda

- g. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individuals for Ulysses Byas ES **Co-Curricular Clubs** for the 2013 – 2014 school year.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Pond, Alicia	Newspaper Club	\$1,150.00
Charles Brown, Daphne	Yearbook Club	\$ 575.00
Evans, William	Chess Club	\$ 575.00
Almonor, Sylvie	Dance Club	<u>\$ 575.00</u>
TOTAL		<u>\$2,875.00</u>

Appropriation in Budget: A2850.158-04-0000

Move to: Individual Agenda

(continued Human Resources & Professional Development)

- h. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individuals for Washington Rose ES **Co-Curricular Clubs** for the 2013 – 2014 school year.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Fuller Taylor, Paulette	Cheerleading Sponsor	\$ 575.00
Dluginsky, Rosa	Student Council	\$ 575.00
Beasley, Catherine	Advanced MST	\$ 575.00
Notice, Carolyn	Yearbook	\$ 575.00
TOTAL		\$2,300.00

Appropriation in Budget: A2850.158-05-0000

Move to: Consent Agenda _____ Individual Agenda _____

- i. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified staff member for **Alternative Learning Academy** position for the 2013-2014 school year. Teaching Assistants will receive \$22.21 per hour. Actual hours for each position will be based on student enrollment.

<u>Name</u>	<u>Position</u>
Bates, Gwendolyn	Teaching Assistant

Appropriation in Budget: A2333.150-10-0000

Move to: Consent Agenda _____ Individual Agenda _____

- j. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a **TOT Thinking Maps** Stipend of \$1,500.00 for the following certified staff members:

<u>Name</u>
Ferris, Maureen
Gentili, Laura
Hatalski, Christine
Henry, Janet
Miles, Michelle
O'Halloran-Vitti, Cary
Rodriguez, Edward

Appropriation in Budget: A2110.150-09-TMAP

Move to: Consent Agenda _____ Individual Agenda _____

(continued Human Resources & Professional Development)

- k. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following Roosevelt High School staff members for **Merit Pay**. The merit pay amount is \$1,000.00 per certified staff member and \$500.00 per classified staff member for the 2012-2013. Total not to exceed \$82,000.00.

<u>Name</u>	<u>Stipend</u>
Crummell, Don	\$1,000.00
Mott, Vivian	\$1,000.00
Antoine, Marie	\$1,000.00
Hall, Luella	\$ 500.00

Funding Source: SIG/F2110.150 or 163-13-5123

Move to: Individual Agenda

SCHEDULE D **TENURE RECOMMENDATIONS**

1. TENURE RECOMMENDATIONS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves **Tenure Recommendation** for the following staff members:

i.	Name:	Verstrate, Alexander
	Position:	Music Teacher
	Location:	Roosevelt MS
	Probationary Start:	December 3, 2010
	Tenure Date:	December 3, 2013

Move to: Individual Agenda

ii.	Name:	Pettus, Jerone
	Position:	Teaching Assistant
	Location:	Centennial ES
	Probationary Start:	September 1, 2010
	Tenure Date:	December 14, 2013

Move to: Individual Agenda

(continued Human Resources & Professional Development)

iii. **Name:** **Heisig, Alexandra**
 Position: Math Teacher
 Location: Roosevelt MS
 Probationary Start: January 28, 2011
 Tenure Date: January 28, 2014

Move to: Individual Agenda

SCHEDULE E
SUBSTITUTE TEACHER RECOMMENDATIONS

1. SUBSTITUTE TEACHER RECOMMENDATIONS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following **Permanent Substitute Teachers** at Ulysses Byas ES. The per diem rate is \$110.00.

Name
Belcher, Spencer
Jeffries, Page

Appropriation in Budget: A2110.140-09-0000

Move to: Consent Agenda

SCHEDULE F
ADULT/CONTINUING EDUCATION RESOLUTIONS/EPE

1. ADULT/CONTINUING EDUCATION RESOLUTIONS/EPE

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individual for the **Adult Education and EPE Program** position for the 2013-2014 school year. The hourly rate for a monitor is \$11.32.

<u>Name</u>	<u>Position</u>
Washington, Eva	Monitor

Funding Source: EPE/F2340.163-14-1325

Move to: Consent Agenda

X. QUESTIONS/COMMENTS FROM THE PUBLIC

At this time, the public is given the opportunity to address the Board of Education. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board once, for a maximum of three (3) minutes.

XI. ADJOURNMENT

TIME: 6:40 pm

MOTION BY: W. Scott

SECOND BY: W. Funderburke YEA: 3

NAY: 0

ABSTAIN: 0

MOTION PASSED